

MINUTES
UTAH
HEALTH FACILITY ADMINISTRATOR LICENSING BOARD
Meeting

February 28th, 2012
Room 402 (fourth floor) - 9:00 a.m.
Heber M. Wells Building
Salt Lake City, Utah

CONVENED: 9:00 a.m.

ADJOURNED: 10:45a.m.

Bureau Manager:

Sally A. Stewart

Board Secretary:

Sally Canavan

Board Members Present:

Dave Murray, Chairperson
Bryan Erickson
Jeanie Pettit

Board Members Absent:

Kim MacFarlane, Excused
Wesley Hansen, Excused

Guests:

Greg Anjewierden, attorney for Cindy Lee Peterson
Cory Moss, Weber State University

DOPL Staff Present:

Connie Call, Compliance Specialist

ADMINISTRATIVE BUSINESS:
MINUTES:

DECISIONS AND RECOMMENDATIONS

The Board reviewed the minutes for the February 22nd, 2011 Board meeting. Mr. Erickson made a motion, seconded by Ms. Pettit to accept the minutes as written. The voting was unanimous.

The Board also reviewed the minutes for the August 23rd, 2011 Board meeting. Mr. Erickson made a motion, seconded by Ms. Pettit to accept the minutes as written. The voting was unanimous.

COMPLIANCE REPORT:

Ms. Call reviewed probationer being interviewed today and reviewed how the forms in the probationer files helped in the interview process.

PROBATION INTERVIEW:
Cindy Lee Peterson

Mr. Murray interviewed Ms. Peterson. She stated she had brought her legal counsel, Mr. Anjewierden, with her for moral support. She stated there had been some policy changes where she works regarding the medication tracking for patients. A destruction log is kept by the facility; the local Police Department is now destroying the left over medication and signing the log. She noted the facility where she works in is in

Cindy Lee Peterson (continued)

a rural area, a pharmacy is not immediately available, but the pharmacy has made arrangements to work with the facility for the patients medication needs. They have an emergency kit for the patients in the facility. The Board stated if Ms. Peterson has questions on CE's to call Ms. Harry. The Board noted she had been very thorough in rectifying the situation. The Board recommended meeting with her every six months and do a phone interview because of the distance as long as she is compliant. The Board also requested to interview with her at the August 28th, 2012 meeting.

Compliant

DISCUSSION ITEMS:

Qualifying Experience

The Board discussed what qualifies as work experience for the Health Facility Administrator. In previous meetings the Board has had individuals who have come forth and wanted their experience at an Assisted Living Center, experience with Home Health Care or Hospice facility to count towards licensure. The Board noted according to the law that type of work experience was not adequate. The Board noted the act has gone through its five year review.

Proposed Law and Rules Changes

The Board discussed the benefits of a 2-tiered type of license. The Board also stated that if you want to be a Health Facility Administrator you should go take the classes and the education. The Board noted DOPL is neutral with which laws are passed. It is very, very rare for DOPL to interact with any changes. The Board discussed most change is brought about by lobbyists or disgruntled employees. If you notice there is a law at the legislature that you're concerned with, go to your local Long Term Care Association and get help.

NAB Annual Meeting

The Board noted the handouts for the NAB Annual Meetings had contact information and review of the last meeting in May of 2011, for those who may be interested.

AIT Required Hours - Cory Moss

Mr. Moss is with the College of Health Professions at Weber State University. He stated the school has seven different levels of Health Facility Administrator degrees, from a two year degree all the way up to a Masters degree. He stated he was hoping to begin a dialog of talking about reducing the number of hours

AIT Required Hours – Cory Moss
(continued)

for the AIT preceptorship, to help students move through the program/process more quickly. He stated there are many jobs available, especially out of the state of Utah for the Health Facility Administrator. The Board noted counting 500 hours of work experience towards the AIT was a concession Utah has already made. Mr. Moss petitioned the Board to do some research toward the 640 hours class. He requested the Board talk with Wes Hansen and Kim McFarlane, members of the Board that have both taken the class.

ADJOURN: 10:45 a.m.

(no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Date Approved

Chairperson
Health Facility Administrator Licensing Board

Date Approved

Bureau Manager
Division of Occupational and Professional Licensing

Awaiting Formal Approval